

APPLICATION FORM FOR JOINING DUBAI AUTHORIZED ECONOMIC OPERATOR PROGRAM

Please fill the following fields in order to apply for participation in the Dubai Customs AEO Program.

Company Details	
1. Full Legal Company Name:	
2. Legal Form:	
3. Registered Address:	
4. Trade License Number:	
5. Issuing Authority:	
6. Trade License Registration Date:	
7. Trade License Expiry Date:	
8. Dubai Customs Business Code:	
9. Date of Business Establishment:	
10. Company Structure/Organization:	
11. Phone number:	
12. Company Website:	
Company Operations	
13. Type of operations (please select all that apply):	<input type="checkbox"/> Importer <input type="checkbox"/> Exporter <input type="checkbox"/> Manufacturer <input type="checkbox"/> Customs Broker <input type="checkbox"/> Shipping Agent <input type="checkbox"/> Carrier <input type="checkbox"/> Cargo Handler <input type="checkbox"/> Airline Agent <input type="checkbox"/> Courier Company <input type="checkbox"/> Logistics Operator <input type="checkbox"/> Free Zone Company <input type="checkbox"/> Warehouse Operator <input type="checkbox"/> Port/Airports Operator <input type="checkbox"/> Other Service provider (please specify)

14. Number of Employees:	
15. Number of sites in Dubai involved in international supply chain:	
16. Is the Company Part of a Group of Legal Entities (headquartered in Dubai or other Country)? (Y/N)	
17. If Yes, provide short description of the group:	
Membership of Overseas AEO/Trusted Trader Programs	
18. Dubai Company Validated by Overseas Program (Y/N):	
19. If Yes, which Country or Countries:	
20. Overseas Branch Validated by Overseas Program (Y/N):	
21. If Yes, which Country or Countries:	
Contact Person	
22. Contact Person Name:	
23. Contact Business Title:	
24. Contact Person Phone number:	
25. Contact Person E-mail address:	
26. Required Attachments:	<input type="checkbox"/> Organizational chart of the Company <input type="checkbox"/> List of executive management and board members, stating names, roles, addresses, passport or UAE ID number <input type="checkbox"/> List of principle shareholders/owners including percentage of shareholding/ownership and stating names, addresses, passport or UAE ID number

I hereby consent to the exchange of the information in the AEO authorization in order to ensure the implementation of international agreements with third countries on mutual recognition of the status of authorized economic operators and measures related to security:

Yes

No

If yes,

26. Signature.....

27. Name.....

28. Title.....

The following appendixes should be included with the application:

- Appendix 1 - Organizational chart of the Company
- Appendix 2 - List of executive management and board members, stating names, roles, addresses, passport or UAE ID number
- Appendix 3 - List of principle shareholders/owners including percentage of shareholding/ownership and stating names, addresses, passport or UAE ID number

1 Explanatory Notes

The following explanatory notes shall be provided in the electronic form, assisting the applicant to fill out the application properly.

1. Full Legal Company Name

Enter the full legal name of the company.

2. Legal Form

Enter the legal form (status) of the company, for example general partnership, simple limited partnership, joint venture, limited liability etc.

3. Registered Address

Include the address of the registered office.

4. Trade License Number

Enter the trade license number.

5. Issuing Authority

Enter the name of the authority that issued the trade license.

6. Trade License Registration Date

Indicate the validity period of the trade license.

7. Trade License Expiry Date

Enter the expiry date of the trade license.

8. Dubai Customs Business Code

Provide the Dubai Customs Business code.

9. Date of Business Establishment

Enter date of when the company was established.

10. Company Structure/Organization

Provide information on the company structure and whether the company is part of a group of legal entities.

11. Phone number

Enter main telephone number to the company.

12. Company Website

Provide the URL to the company website.

13. Type of operations (please select all that apply)

Select all alternatives that apply to the company role in the international supply chain. If other, then provide additional information.

14. Number of Employees

Enter the total number of employees.

15. Number of sites in Dubai involved in international supply chain

Provide the number of sites, offices, warehouses or other locations in Dubai where Customs or international supply chain activities occur.

16. Is the Company Part of a Group of Legal Entities (headquartered in Dubai or other Country)? (Y/N)

Indicate whether the Company is part of a group of legal entities.

17. If yes, provide short description of the group

This question is only applicable to entities that are part of a larger group of entities that have a corporate or legal relationship.

As membership of the AEO program is granted to entities, it is possible that multiple entities with different company registration numbers operating within one corporate structure may seek to join the Program. As these different entities will need to be accredited separately, a description of the corporate and legal business structure will provide Customs with an understanding of the corporate context of the business and may reduce the time taken for accreditation to be granted.

The information on the corporate group should include information on any parent or holding companies or subsidiaries.

18. Dubai Company Validated by Overseas Program

Indicate (Y/N) whether the company registered in Dubai have been validated by an AEO program in another country or countries.

19. If yes, which country/countries

Provide information of which countries the company has been validated in.

20. Overseas Branch Validated by Overseas Program

Indicate (Y/N) whether the any overseas branch have been validated by an AEO program in another country or countries.

21. If yes, which country/countries

Provide information of which countries the overseas branch has been validated by.

22. Contact Person Name

Provide the name of the contact regarding the AEO application.

23. Contact Business Title

Enter the title of the contact person.

24. Contact Person Phone number

Enter the telephone number for the contact person.

25. Contact Person E-mail address

For e-mail correspondence, indicate the e-mail address for the contact person.

26. Signature

The application should be signed by the person who represents the applicant as a whole.

27. Name

Enter the name of the signatory in capital letters.

28. Title

Indicate the capacity of the signatory.

Appendix 1

Please provide an organizational chart or an outline of the internal company management structure of your company. Briefly describe the key tasks and/or responsibilities of each department/management function, along with the number of staff.

Appendix 2 and 3

The purpose of this appendix is to identify the (legal) persons that own the entity that is seeking for entering the AEO program and to identify the persons that have the responsibility and authority to make and implement decisions relating to the business' supply chain operations and security.

If the business is owned by another business, please provide the names, addresses and trade license number of that other business.